



MOVING INTO YEAR 7 IN A NSW GOVERNMENT SCHOOL IN 2018

INFORMATION GUIDE AND EXPRESSION OF INTEREST
FORM FOR PARENTS AND CARERS

Please return this Expression of Interest on or before Friday 17 March 2017

For students currently enrolled in government primary schools, please return this form to your child's primary school.

For students not enrolled in government primary schools, please return this form to the government secondary school that is your first preference for enrolment.



Privacy Statement

The personal information provided on this form entitled *Expression of Interest – Placement in Year 7, 2018* in a NSW government school is being collected for the purpose of coordinating potential Year 7 enrolment applications in NSW government schools. It will be used by staff of the Department of Education for student administration and communication, analysis of parental choices and planning, student welfare and other matters relating to enrolment coordination. The information provided on this form may be disclosed to other schools and as required by law. While the provision of this information is voluntary, if you do not provide all or any of this information it may limit the Department's ability to promptly assist you in coordinating your child's future application for enrolment in a NSW government school. This information will be stored securely. You may access or correct any personal information provided by contacting your child's school.

Expression of Interest

Placement in Year 7, 2018 in a NSW government school.

Please read the Privacy Statement on page 8 before completing this form.

SRN

For office use only

A. Student information

Family name

First given name

Gender Male Female **Date of birth** / /
day month year

Residential address (eg 1 High Street, Sydney, NSW, 2000)

Name of parent/carer

Phone number (mobile)

Phone number (home)

Phone number (work)

Student's current primary school

Declaration

I declare that the information provided in this *Expression of Interest* is, to the best of my knowledge and belief, accurate and complete. I recognise that, should statements in this application later prove to be false or misleading, any decision made as a result of this application may be reversed. I understand that any enrolments following this placement process will be subject to consideration and acceptance of an *Application to Enrol in a NSW Government School*.

Signature of parent/carer

Print name

Date / /
day month year

B. Placement at your local government school

The designated local school for your child is:

If there are two designated local schools available to your child, please **circle** the school you would like your child to attend.

Please sign this section if you wish your child to attend this school.

Signature of parent/carer

Please tick this box if you have another child enrolled at this school

Date / /
day month year

C. Placement at other government schools

Other government school choices include:

- a **specialist** government school. Please note that specialist schools will have additional application requirements.
- a **specific program** in a government school. Please note that individual schools will have additional application requirements for specific programs.
- a **support class** through a placement panel to cater for students with additional learning and support needs.
- a **non-local** government school. Please outline your reasons for seeking non-local placement(s) at the bottom of this page (and on page 11 if required).

I wish to seek placement for my child at the following government schools:

Choice 1 school

Choice 2 school

Choice 3 school

Please note that specialist schools, schools with specific programs and support class placement will have additional application requirements. You may wish to seek assistance from your primary school principal.

I understand that if my child is not successful in gaining placement in one of the above schools, she/he will be placed in the designated local school listed in Section B.

Signature of parent/carer

Date

 / /
day month year

Primary school principal use only

Primary school principals may wish to include comments to assist secondary school principals make placement decisions. These comments should refer to the reasons given by parents and carers.

Signature of primary school principal

Date

 / /
day month year

Only complete the information below if you are applying for placement at non-local schools. **You do not need to complete this section if you are applying for specialist schools, a specific program in a school or a support class.** If necessary, you may attach additional information in support of your request for placement at non-local schools. Refer to pages 6 and 7 for further information.

Name of Choice 1 school

If you are applying for a non-local school for your Choice 1 school, please outline your reasons for seeking placement at this school (refer to the school's specific enrolment criteria).

C. (continued)

Name of Choice 2 school

If you are applying for a non-local school for your Choice 2 school, please outline your reasons for seeking placement at this school (refer to the school's specific enrolment criteria).

Name of Choice 3 school

If you are applying for a non-local school for your Choice 3 school, please outline your reasons for seeking placement at this school (refer to the school's specific enrolment criteria).

D. Academically selective school

I have submitted an application for placement in an academically selective school. My child will be sitting for the Selective High Schools test.

In case your child is not successful in gaining a place in this/these school(s), please also complete Section B, Section C or Section E on this form.

E. Placement not required

I will not be seeking to enrol my child in a NSW government school next year. My child will be attending the following school in 2018:*

Signature of parent/carer

Date

 / /
day month year

*Provision of this information is not required but would be appreciated.

Please return this form on or before Friday 17 March 2017.

Primary school office use only

Please see Reference Guide – Procedures for Secondary School Enrolment Transition from Year 6, 2017 to Year 7, 2018.

1. Students who have only applied for their designated local school

Enter student information into ERN.

Send original of EOI to designated local school (include temporary visa information if appropriate).

2. Students who have applied for one or more other schools

Enter student information into ERN.

The principal may wish to add comments in Section C of EOI if appropriate.

Send copies of EOI and any other pages provided by the parent/carer to 'Choice 1' school (include temporary visa information if appropriate).

Retain original of EOI until school placement is known. When placement is known, forward original of EOI to school where student has been placed.

3. Students who have applied for academically selective schools

For students whose parent/carer has signed sections B and D:

Enter student information into ERN.

Send copy of EOI (with temporary visa information if appropriate) to the local school.

Retain original of EOI until result of the academically selective school application is known. When placement is known, forward original of EOI to school where student has been placed.

For students whose parent/carer has signed both Sections C and D:

Enter student information into ERN.

The principal may wish to add comments in Section C of EOI if appropriate.

Send copies of EOI plus any other pages provided by the parent/carer to 'Choice 1' school (include temporary visa information if appropriate).

Retain original of EOI until school placement is known. When placement is known, forward original of EOI to school where student has been placed.

For students whose parent/carer has signed both Sections D and E:

Enter student information into ERN.

Retain original of EOI until result of the academically selective school application is known. When placement is known, forward original of EOI to the academically selective school where student has been placed. If student has not been successful in gaining a place at an academically selective school, file original of EOI in student's records.

4. Students with placement not required in a government school

Enter student information into ERN.

File original of EOI in student's records.